

**ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND  
POSITION DESCRIPTION**

POSITION TITLE: PHYSICAL EDUCATION ASSISTANT

POSITION LOCATION: ASDB

POSITION REPORTS TO: Physical Education/Athletics Coordinator

POSITION SUPERVISES: None

MINIMUM QUALIFICATIONS: Must possess CPR certification and/or lifesaving techniques, First Aid, and CIT certification or obtain within the first 90 days of employment. Applicant must possess at least three of the following qualifications:

- High School graduate or GED
- College Course work in a related field
- Experience in behavior management techniques
- Experience working with children-visually impaired, deaf, or multiply disabled

PREFERRED QUALIFICATIONS: Experience working in PE/Recreational Programs with handicapped children; coursework in Physical Education.

MAJOR DUTIES AND RESPONSIBILITIES: Assist in development and implementation of activities and objectives by the team or certified staff; implement planned activities; implement established behavior management programs; escort students to specific functions; work with individuals and/or groups of students; assist students with activities of daily living; supervise students in regularly scheduled activities; meet with responsible professionals to discuss problems, methods, assignments, etc.; may need to assist students with toileting and personal hygiene needs; safely lift and transport non-ambulatory students; help maintain files; submit written reports upon request; assist in preparation of materials; accept direction from staff and implement programs; analyze a situation and take appropriate action; follow policies and guidelines of the agency; other duties as assigned by physical education staff or PE/ Athletics Coordinator.

KNOWLEDGE, SKILLS, AND ABILITIES: Ability to communicate effectively with students, staff, and parents; ability to learn beginning Sign Language and Braille; skilled in receptive and expressive ASL or willing to acquire; knowledge of behavior management techniques; ability to assist visually and hearing impaired children; knowledge of orientation and mobility or the willingness to learn; and the ability to work alone with students.

SPECIAL CONDITIONS/REQUIREMENTS: Must utilize appropriate personal protective equipment as required; must be physically able to engage in rigorous physical activity indoors/outdoors throughout the year; must be physically conditioned to assist students in the swimming pool as needed.